

## Sub-Let Agreement

This agreement is entered into between \_\_\_\_\_

(Herein after referred to as Departing Tenant)

And \_\_\_\_\_ (Herein after referred to as Sub-Let).

Agreed that Sub-Let shall occupy the apartment located at \_\_\_\_\_

\_\_\_\_\_. Sub-Let acknowledges receipt of a copy of Departing Tenant's lease and agrees to abide by all terms and obligations therein.

Sub-Let agrees to pay to Departing Tenant, or their assign, \$\_\_\_\_\_ per month during the period of Sub-Let's occupancy. Sub-Let's occupancy not to exceed the term of the lease agreement.

Sub-Let agrees to provide to Owner (as named in the lease agreement) an amount equal to Departing Tenant's pro-rata share of the security deposit as surety for Sub-Let's faithful performance of the terms of this agreement.

Departing Tenant acknowledges their understanding that this agreement is between Departing Tenant and Sub-Let. Departing Tenant remains liable for the satisfactory completion of all terms contained in the lease agreement between all Tenants as named in the lease agreement and the Owner as named in the lease agreement.

Departing Tenant agrees to pay to Owner an administrative fee of \$100 as compensation for the time and effort required by Owner to facilitate this agreement. Payment of this fee must accompany this Agreement form when submitted to Owner for final approval.

Owner acknowledges receipt of an application naming the person listed herein as the Sub-Let. Owner has approved this agreement and accepts the named Sub-Let's occupancy of the Departing Tenant's residence as specified in this agreement.

\_\_\_\_\_ Departing Tenant

\_\_\_\_\_ Sub-Let

\_\_\_\_\_ Owner